



Cal EI PTO Meeting 1/10/23 6:30pm

Present: Secretary Katie Kidder, President Katie Wiedner, Volunteer Coordinator Daniella Stein, Cal EI Principle Mr. Huck, Treasurer Heidi Schoolman, Vice President Beth, parent Michelle Munroe

November minutes: nothing to approve regarding November minutes. No meeting in December 2022.

#### Budget Update

- Spirit Sale: customers bought approximately \$1300 in Caledonia gear. Cal EI earned approximately \$100 from the sale
    - 72 items were sold in the sale
  - Spread sheet will be updated with new format to show recent changes
  - Bundt Cakes - came out of Teacher Appreciation fund so \$64 is left in the budget line
  - Coffee - \$81 spent in January to replenish supplies
  - COVID carryover - \$14,371 remains
  - Reading Garden - may cost up to \$30,000
  - Total budget amount reviewed with total available balance
  - Budget will be reviewed more in-depth at a later time
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- Building update - new drainage will be put in where reading garden will go
    - will affect reading garden dates of input/creation
    - PTO must wait to move ahead with reading garden plans due to construction
  - Spring landscaping ideas- PTO could pay for mulch and new flowers in existing buckets
  - Art fundraiser - school earned approximately \$1500. This money mainly benefited Special Teachers
  - Website: Daniella has been researching options
    - Two options: free or approximately \$12 per year and will then own domain name.
      - Tabs: Important Dates, What PTO Does, Goals, Donate link, Volunteer Opportunities, Staff Favorite List,
    - Link website to Huck weekly emails
    - Daniella will continue to work on website, and will then submit to Mrs. Tape who will present website for Admin approval
      - goal is for website to be up on 3/1/23

- Popcorn Friday's
  - - \$40 for a 50lb bag at Gordon's
    - Supply bags are available with machine
    - Oil, salt, and popcorn will be needed
    - Every other week rotation
    - 2 to 3 people needed
    - Popcorn is popped, then delivered to each classroom, no charge to students or teachers
    - Daniella can do Sign Up Genius for volunteers
    - First Popcorn Friday will be 1/27 and every other week thereafter
    - Last Popcorn Friday 2/10, 2/24/ 3/10, 3/24, 4/21, 5/5, 5,19

#### Daddy Daughter Dance

- 2/4 is dance
- Danielle Spicer is Cal EI Representative
- Invites were sent home today at Cal EI
- All payments are all electronic and 1 treasurer (not Cal EI)
- Do not accept any money at Cal EI - return to sender
- Bracelets will be supplied later

#### Parent/Teacher Conferences

- Feb 7 & 9 - will research Apple Spice, Jimmy John's, and Subway
- \$258 left in catering budget

#### March Read-A-Fun Month

- Katie W will tackle the project this year
- To kick off Read-A-Fun, maybe the PTO can do something fun (character dress, themes, Mrs. Palmitier usually heads the event with calendar days, decorations, etc.)

#### Bus Driver Appreciation Month

- Every schools gives \$75 towards breakfast
- Cal EI will cater breakfast this year
- Heidi will coordinate the \$75 from each school
- Event will be in April

#### Running Program

- Mrs. Reitkirk and Mr. Huck will develop a 2 day a week program
- Path marked on playground
- Lap counter will be needed
- Punch cards, string, and prizes will be required
- Volunteers will be needed
- 6 to 8 week program

#### Teacher Appreciation - week long event in May

- 4 days by PTO, 1 day by Mr. Huck
- Last Year: Potluck Breakfast, snack bar, plant day, thank you card, Huck luncheon
- This year: individual treat day, breakfast potluck, snack day, Huck luncheon

### Spring Celebration

- Katie W contacted ACP and Kona Ice
  - Katie W will book ACP and Kona Ice- 12:30 to 3:30pm for 5/19
- \$2000 in budget

D & W slips - only halfway

### 4th Grade Celebration

- Pizza, cookies, t-shirt, and maybe a certificate
- A different dessert will be ordered this year
- Gordon has pre-baked large cookies (thaw & serve)
- Budget is \$700
- 71 kids as of now

4/9 Huck Bday